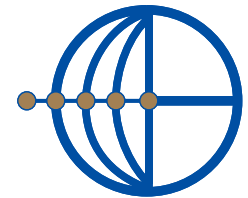


Examination Entry Form

PLEASE COMPLETE IN BLOCK CAPITALS

The Chartered Institute of Bankers in Scotland



Exam Entry Application

Please go to the Members' section at www.ciobs.org.uk to enrol for any computer based multiple choice examinations, or alternatively please call the the CIOBS on 0131 473 7777 to book your computer based examination.

Do not use this form to enrol for on-line examinations.

Part 1 Personal Details

Membership no.: _____

Title: _____

Surname: _____

Forename(s): _____
(Please enter in full)

Date of Birth: _____

Home Address: _____

Postcode: _____

Home tel. no: _____

Mobile tel. no: _____

Home email: _____

Part 2 Employment Details

Employer: _____

Address: _____

Postcode: _____

Job title: _____

Staff number: _____

Tel. no: _____

Fax no: _____

Email: _____

Preferred mailing address: home work
Preferred email address: home work

Tick here to receive email exam date reminders, updates about revision courses, etc.

Branch employees

Sort code: _____

Departmental employees

Department/section name: _____

Department/section code: _____

Part 3 Examination Entry

The subject enrolment fee includes one examination entry, with the exception of the Chartered Banker, which also includes one re-sit fee if required. All subject enrolments are valid for 24 months from the date of enrolment with CIOBS.

Candidates must therefore sit the examination(s) for the subject(s) for which they have enrolled within the appropriate time limit or will be required to re-enrol and pay the applicable enrolment fee.

Examination Dates

The programme of dates is shown in the examination calendar, available from the Institute office, and on the Institute's website at www.ciobs.org.uk.

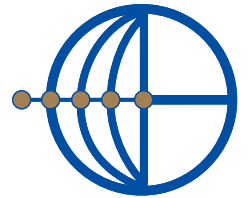
Application Deadlines

Examination entry application must be made prior to the closing date for the chosen diet. Closing dates are listed in the examination calendar and on the Institute's website.

Examination entry applications received after the specified closing date will incur a late fee of £50. Candidates applying late may not be able to get the examination venue of their choice.

Examination Centres

Details of available centres are listed in the examination calendar and on the Institute's website. Other centres may be available depending on demand. Please contact the Institute office should you require further assistance regarding the location of examinations.



Part 3 Examination Entry Continued

Please enrol me for the following examination(s):

Course: _____
 Subject/Paper (prepaid) Resit Exam Date

1 _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
2 _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
3 _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
4 _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
5 _____	<input type="checkbox"/>	<input type="checkbox"/>	_____

Exam Centre: _____
 Associateship resit £65 Chartered Banker resit £100

Part 4 Revision Courses

Revision courses for the Associateship and Chartered Banker qualification are held in Drumsheugh House prior to the examination dates, subject to demand. These events provide the candidate with the invaluable opportunity of consolidating knowledge, clarifying particular areas of the syllabus and learning useful examination techniques. Dates of the Associateship and Chartered Banker revision courses can be found on our website, in the examination calendar and via student newsletter.

Please enrol me for the following Revision Course(s):

Subject	Date	Fee
Associateship/Chartered Banker/RQF		<input type="checkbox"/> £35/55
_____	_____	<input type="checkbox"/> £35/55
_____	_____	<input type="checkbox"/> £35/55

Associateship Course Students

Half day courses are £35 . Full day course are £55.

Chartered Banker Students

Subject enrolment fee includes one revision course per subject.

Part 5(a) Card/Cheque Payment

- I attach a cheque for £ _____ made payable to CIOBS, or
- Please debit my Visa/Mastercard/Switch* card £ _____
* delete as appropriate

Card No: _____

Expiry Date: _____ Issue No: _____ Valid From: _____

Card Security Code (CSC): _____
 The CSC is the last three-digit number printed on the signature strip.

Cardholder's House no.: _____

Cardholder's Postcode: _____

Signature: _____

Part 5(b) Payment by Employer

My employer has agreed to fund my course fees and an invoice should be sent to:

Cost Code/Ref No.: _____

Name: _____

Position: _____

Work address: _____

_____ Postcode: _____

Employer's Signature of Approval: _____

Candidates should ensure that they have received authorisation for funding from their employer before making an application. Candidates should note that they are personally responsible for paying all fees regardless of their employer's authority. Candidates should also note that CIOBS retains the right to withhold result until an invoice is paid.

Part 6 Declaration

The information I have provided is true to the best of my knowledge and belief. I agree to be bound by the published rules of The Chartered Institute of Bankers in Scotland. I also accept that all fees are non-refundable.

* I agree that information relating to my studies and examination/assignment results may be shared with my employer

* delete if inapplicable

Signature _____

Date _____

Please return this form by post to:

The Chartered Institute of Bankers in Scotland
 Drumsheugh House
 38b Drumsheugh Gardens
 Edinburgh
 EH3 7SW

Tel No: 0131 473 7777
 Fax: 0131 473 7788
 Email: info@ciobs.org.uk
 Web: www.ciobs.org.uk

For office use only

Balance: _____

No. of sittings: _____

Re-registration: _____

Processed: _____

Marketing Code: _____