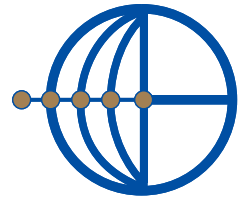


# Application Form

The Chartered Institute of Bankers in Scotland



## Part 6 Introductory Day (not applicable to R.Q.F. students)

This one-day course introduces students to their course, with students normally attending just after enrolling for their first subject. For full details please see the Introductory Courses insert which will be included with your registration pack or visit our website: [www.ciobs.org.uk](http://www.ciobs.org.uk).

I would like to apply for the Introductory Day on \_\_\_\_\_ (date)

Dates are listed in the Examination Calendar and on the CIOBS website.

## Part 7(a) Card/Cheque Payment

- I attach a cheque for £ \_\_\_\_\_ made payable to CIOBS, or
- Please debit my Visa/Mastercard/Switch\* card £ \_\_\_\_\_ \* delete as appropriate

Card No: \_\_\_\_\_

Expiry Date: \_\_\_\_\_ Issue No: \_\_\_\_\_ Valid From: \_\_\_\_\_

Card Security Code (CSC): \_\_\_\_\_

The CSC is the last three-digit number printed on the signature strip.

Cardholder's House no.: \_\_\_\_\_

Cardholder's Postcode: \_\_\_\_\_

Signature: \_\_\_\_\_

## Part 7(b) Payment by Employer

Candidates should ensure that they have received authorisation for funding from their employer before making an application. Candidates should note that they are personally responsible for paying all fees regardless of their employer's authority. Candidates should also note that CIOBS retains the right to withhold course enrolment and distribution of course materials until an invoice is paid.

My employer has agreed to fund my course fees and an invoice should be sent to:

Cost Code/Ref No.: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Work address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Employer's Signature of Approval: \_\_\_\_\_

## Part 8 District Centre Network

The Chartered Institute of Bankers in Scotland has a network of District Centres around Scotland and the UK. District Centres are the focus of local activity for members, providing CPD opportunities and arranging social events. Most Centres also have an annual dinner.

Preferred District Centre:  as appropriate

- |                                   |   |
|-----------------------------------|---|
| <input type="checkbox"/> Aberdeen | <input type="checkbox"/> Inverness                  |
| <input type="checkbox"/> Ayr      | <input type="checkbox"/> London                     |
| <input type="checkbox"/> Dumfries | <input type="checkbox"/> Oban                       |
| <input type="checkbox"/> Dundee   | <input type="checkbox"/> Perth                      |
| <input type="checkbox"/> Glasgow  | <input type="checkbox"/> Edinburgh, Lothians & Fife |

## Part 9 Declaration

The information I have provided is true to the best of my knowledge and belief. I agree to be bound by the published rules of The Chartered Institute of Bankers in Scotland. I also accept that all fees are non-refundable.

\* I agree that information relating to my studies and examination/assignment results may be shared with my employer

\* delete if inapplicable

Signature \_\_\_\_\_

Date \_\_\_\_\_

Please return this form by post to:

The Chartered Institute of Bankers in Scotland  
Drumsheugh House  
38b Drumsheugh Gardens  
Edinburgh  
EH3 7SW

Tel No: 0131 473 7777

Fax: 0131 473 7788

Email: [info@ciobs.org.uk](mailto:info@ciobs.org.uk)

Web: [www.ciobs.org.uk](http://www.ciobs.org.uk)

### For office use only

Balance: \_\_\_\_\_

No. of sittings: \_\_\_\_\_

Re-registration: \_\_\_\_\_

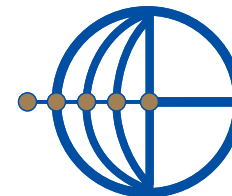
Processed: \_\_\_\_\_

Marketing Code: 1157

# Application Form

PLEASE COMPLETE IN BLOCK CAPITALS

The Chartered Institute of Bankers in Scotland



## Part 1 Membership as appropriate

To study with the Institute you must be a member. Please complete the enclosed Direct Debit form for future payments. **(Not applicable to RQF students)**

**First year's student membership fee of £52 (2008) enclosed.**

**My student subscription is up-to-date.**

## Part 2 Personal Details

Membership no. (if appropriate): \_\_\_\_\_

Title: \_\_\_\_\_

Surname: \_\_\_\_\_

Forename(s): \_\_\_\_\_  
(Please enter in full)

Date of Birth: \_\_\_\_\_

Home Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Home tel. no: \_\_\_\_\_

Mobile tel. no: \_\_\_\_\_

Home email: \_\_\_\_\_

All workbooks are sent via courier and require to be signed for. It is the responsibility of the person applying for any course to ensure that someone is available at the address specified for delivery to do this. It is recommended that workbooks be delivered to a work address.

## Part 3 Employment Details

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Job title: \_\_\_\_\_

Staff number: \_\_\_\_\_

Tel. no: \_\_\_\_\_

Fax no: \_\_\_\_\_

Email: \_\_\_\_\_

Preferred mailing address:  home  work

Preferred email address:  home  work

Tick here to receive email exam date reminders, updates about revision courses, etc.

## Departmental employees

Department/section name: \_\_\_\_\_

Department/section code: \_\_\_\_\_

## Part 4 Qualifications

Please attach attested copies of relevant qualifications where appropriate.

## Part 5 Subject Enrolment

Applicants may be eligible for exemptions from individual subjects. Exemption claims should be addressed to Peter Moir at the Institute office and must be supported by relevant documentation.

### Fees:

#### Chartered Banker and Affiliated Diplomas

£600 per single credit subject

£350 per half credit subject

£500 Graduate Exemption Fee (for 3 non-specific credits)

£200 Subject Exemption Fee (for additional specific credit)

Block release facilities are also available at a cost of £750 per single credit & £425 per half credit. For further details contact Raymond Brown at the CIOBS office.

#### Diploma in Financial Services and Affiliated Certificates

£260 per credit

#### Regulatory Qualification Framework (R.Q.F.)

£140 ApEx 1 / ApEx 2 / ApEx 20

£210 ApEx 3 and 4 and H1 / ApEx 5 and H2

£140 General Insurance Certificate

Enrol me for the following course: \_\_\_\_\_

Subject(s): \_\_\_\_\_

Where appropriate I wish to study under the law of:

Scotland  England and Wales